



BT Business Email Plus Organise & Share

Overview:

For small businesses, email is an essential tool whether you're in the office or on the move. Hosted Microsoft Exchange Email is an easy and efficient way of getting a professional business-grade email set up without the cost and IT headaches of managing it. Hosted means we manage the technical side – not you.

BT Business Email is all about flexibility. From just £5.99 per user,* per month you can access your email, calendar and contacts on **your desktop, on the web and on your mobile device.**

Benefits of taking BT Business Email:

Improve productivity in the office:

- **Everything you need to stay organised** – with a calendar, address book and task management tools, you can keep on top of your day to day priorities. BT Business Email supports the full feature set of Outlook 2007
- **Contacts and calendars on your PC** – it's easy to see and access your colleagues' whereabouts, so you can easily arrange meetings and send them meeting invitations. You can also arrange meetings with Outlook users outside the company by sending them invitations and then tracking whether they will be attending or would like to propose alternative times
- **Don't miss appointments or meetings** with automated alerts
- If you want to know if a colleague is logged in, you can see his status on **Instant Messaging**. And, if you need a fast response from a colleague, why not send him an Instant Message – ideal for getting quick answers to important questions
- Share a **company-wide address book**, contacts and individual calendars for more efficient communications and to help organise your busy business life

Improve productivity on the move:

- **Secure Anywhere Access** over the web and from any PC
- **Office on the move** – get your emails securely on mobile devices such as **Office Anywhere** BlackBerry or iPhone 2.0. Combines calls, web surfing, business email and Instant Messaging all on a hand-held device – so out of office never has to mean out of touch

Reduce business costs:

- No costly equipment or technical expertise needed and you only pay for what you use on a monthly basis

Features:

Mobile working features:

- **Microsoft Outlook web access** – access all the features and your email content from wherever you have an internet accessible PC
- **Windows Mobile phones** supported with instant fully synchronised email, calendars and contacts. Incoming emails and calendar changes are instantly pushed to the phone.
- **BlackBerry®** with fully synchronised email pushed to the device on arrival. Also compatible with **iPhone 2.0** active synch

Working together features with Outlook 2007:

- **Company domain name email support** – use your own domain name or purchase one from BT to present a professional image of your company

- **Shared Contacts and Calendar** – view other people's calendars and/or contacts within your business in Outlook
- **Company Address Book** – add contacts so that the whole company can search and use them wherever they are
- **Instant Messaging (intra-company)** – add your company contacts to your Office Communicator Instant Messaging

Security – Full spam and anti virus protection. Service Level Guarantee and nightly mailbox backup streamed off-site

Support – 24x7x365 helpdesk phone and email support plus **Online Knowledgebase and user forums**

No Risk – Our 60 day money back guarantee means you can try out all the features risk free and if not completely satisfied, cancel within 60 days and we'll give you your money back

Price:

From just £5.99 per user*, per month (excl. VAT)

Further information:

Please visit: www.bt.com/business/email

Terms and conditions:

For full terms and conditions, please visit:

www.business.bt.com/broadband-and-internet/internet-communication/business-email/terms

*12 month minimum term. Terms and conditions apply.

Offices Worldwide

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